

PUBLIC NOTICE – FIRE EVACUATION PROCEDURE

On discovering a fire:

- 1. DON'T PANIC**
- 2. SHOUT “FIRE” AND SOUND ALARM (this is located by the front door entrance)**
- 3. DIAL 999 AND ASK FOR FIRE SERVICE, GIVING LOCATION :**

**SHEERWATER HEALTH CENTRE
DEVONSHIRE AVENUE
WOKING**

- 4. LEAVE BUILDING VIA NEAREST EXIT TO ASSEMBLY POINT AT FRONT OF SURGERY IN ONE CORNER OF THE CAR PARK (THIS WILL LEAVE THE CAR PARK AREA CLEAR FOR FIRE ENGINES).**
- 5. IF FIRE IS VERY SMALL AND IN A CONTAINED AREA, USE FIRE EXTINGUISHER. HOWEVER, DO NOT PUT YOURSELF AT RISK.**
- 6. ALERT THE FIRE BRIGADE ON ARRIVAL OF ANYONE WHO IS NOT PRESENT IN THE ASSEMBLY AREA.**
- 7. DO NOT RE-ENTER THE BUILDING UNTIL THE FIRE BRIGADE HAS ANNOUNCED THAT IT IS SAFE TO DO SO.**